

Dr. Hunt Psychology Ltd



Terms and Conditions - Psychological Assessments for Children

These terms and conditions ("Terms") outline the agreement between Dr Hunt Psychology ("we," "us," or "the Company") and the individuals or legal guardians ("you" or "the Client") seeking psychological assessment services for children. By engaging our services, you agree to be bound by these Terms.

Scope of Services

- 1.1 **Neurodevelopment Assessment:** We provide professional assessments for Autism Spectrum Disorder (ASD) and Attention Deficit Hyperactivity Disorder (ADHD). This may include but is not limited to: screening questionnaires to home and school, a developmental history and autism specific interview with parents or caregivers and a face to face appointment with the child or adolescent. In certain circumstances an observational assessment in the child or adolescents educational setting may be required. When the assessment is completed, a full report will be sent to the parents or caregivers who will then have 4 weeks to request a follow up appointment if they would like to discuss the report and outcome. We can also provide cognitive assessments in addition to the ASD and/or ADHD assessment or as a standalone assessment. This may include but is not limited to: screening questionnaires to home and school, a face to face appointment including a brief interview with parents or caregivers and a cognitive assessment with the child or adolescent. When the cognitive assessment is completed, a full report will be sent to the parents or caregivers who will then have 4 weeks to request a follow up appointment if they would like to discuss the report and outcome.
- 1.2 **Informed Consent:** By engaging our services, you acknowledge that you or the legal guardian has provided informed consent for the psychological assessment.

Client Responsibilities

- 2.1 **Accurate Information:** You agree to provide accurate and complete information regarding yourself or the child being assessed, including medical history, previous assessments, and any relevant documentation.
- 2.2 **Cooperation:** You agree to cooperate fully during the assessment process, attending scheduled appointments and complying with any instructions or requests made by our qualified professionals.
- 2.3 **Confidentiality:** You understand and acknowledge that maintaining the confidentiality of your personal information and assessment results is of utmost importance. Please refer to our Privacy Policy for more information.

Assessment Process

- 3.1 **Professional Judgment:** Our psychologists and qualified professionals will exercise their professional judgment in administering and interpreting the assessments.
- 3.2 **Assessment Results:** We will provide parents or caregivers with a report summarising the assessment results. You will be able to make a request for a feedback appointment within 4 weeks of the assessment report being sent. The feedback appointments are conducted remotely. We may not be able to offer a feedback appointment if the request is made outside of the 4 week deadline. The report will include our professional recommendations, but it is your responsibility to interpret and act upon the results appropriately.
- 3.3 **Limitations:** Psychological assessments have inherent limitations, and results may vary depending on various factors, including individual differences, external influences, and

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environmental conditions. We do not guarantee specific outcomes or results. We do not guarantee a diagnosis of Autism Spectrum Disorder or Attention Deficit Hyperactivity Disorder or Intellectual Disability. These diagnoses are only given when the diagnostic criteria has been met in accordance with the Diagnostic Statistical Manual – Fifth UK Edition (DSM-V). We do not diagnose Specific Learning Disorder (e.g. dyslexia) in this service, though we may signpost you to other services if a need for further assessment in others areas is identified during our own assessment.

Some families want to consider medication to help treat their child's ADHD symptoms, following a diagnosis of ADHD. It is important to note that **we do not currently offer an ADHD medication service**. If a diagnosis of ADHD is given and you would like to consider medication, then we may be able to signpost you to a local psychiatrist to help with this but we cannot guarantee this or their availability. You can also ask your GP to refer you to the appropriate local NHS service for ADHD medication follow-up. **Please be aware that a private ADHD diagnosis will not lead to prioritisation in NHS services.**

Payment and Billing

4.1 Fees: Our fees for assessments will be provided to you upon request or during the initial consultation or can be found on our website. Payment is due according to the agreed-upon terms. Deposit upon booking is often required in order for us to book resources on our end. Generally payment is split into instalments relevant to each appointment, and no appointments are booked until payment has been made. Information of the payment and appointment schedule will be explained upon starting the assessment process. In a small minority of circumstances, it may be helpful for a school observation to be conducted as part of the overall assessment in order to reach a diagnostic opinion. If we feel that this is the case for your child, we will discuss whether you would like us to proceed with this. This will carry some additional cost which varies depending on clinician availability in your area.

4.2 Insurance Claims: If for whatever reason the insurance company does not pay the agreed cost in full, then the client will be liable to cover the full cost of the assessment themselves.

4.2 Invoicing: We will send you an invoice prior to each stage of the assessment and this needs to be paid before screening measures are sent or appointments are booked. Prompt payment is appreciated.

4.3 Cancellations: Cancellations or rescheduling of appointments should be made at least 48 hours in advance. Failure to do so will result in a cancellation fee of £200. Our cancellation policy is up to our full discretion, regardless of reason for cancellation.

4.4 Cancellation by us: If we are unable to attend an appointment we will give you as much notice as possible and will only cancel at short notice (less than 48 hours) because of urgent unforeseen circumstances. We will refund the appointment in full in these circumstances.

4.5 Refunds: Refunds are subject to our refund policy, which will be provided to you upon request or during the initial consultation. If you are unhappy with the service, we will endeavour to be as open and responsive as possible. We value your feedback, however a refund for poor service will ultimately be up to our discretion.

Limitation of Liability

5.1 Exclusion: To the fullest extent permitted by applicable law, we disclaim any liability for any direct, indirect, incidental, consequential, or special damages arising from or in connection with our psychological assessment services.

5.2 Indemnification: You agree to indemnify and hold us harmless from any claims, demands, damages, or expenses arising out of or related to your use of our services.

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Modification and Termination

6.1 Modification: We reserve the right to modify these Terms at any time, and any changes will be communicated to you in writing.

6.2 Termination: We reserve the right to terminate our services at any time if we believe it is in the best interest of the client or due to breach of these Terms.

Governing Law and Jurisdiction

7.1 These Terms shall be governed by and construed in accordance with the laws of [Jurisdiction]. Any disputes arising out of these Terms shall be subject to the exclusive jurisdiction of the courts in [Jurisdiction].

Confidentiality

8.1 We are committed to ensuring your privacy is protected and confidentiality is maintained. Please see our privacy policy for more information on how data is collected, stored, used and disposed of.

There are the following exceptions relevant to confidentiality:

- when we discuss your care with a colleague in supervision, in accordance with the British Psychological Society (BPS) Professional practise Guidelines on supervision and in line with Health Care Professions Council guidance (and we then will withhold or disguise identifying details)
- when withholding information could result in harm to you, your child or others.
- a requirement by a court of law.
- Should any of these circumstances occur we will follow the appropriate procedures as stipulated by the professional and ethical guidelines set by the HCPC and the BPS.

Emergencies

9.1 If you are concerned about your own, your child's or young person's safety and required urgent assistance please contact your GP, call NHS 111, call 999 or attend the accident and emergency department at your local hospital.

Booking and availability

10.1 All bookings are subject to availability.

10.2 You are responsible for the accuracy of all information provided to us during the enquiry process.

10.3 We will provide you with an outline of the proposal based on the information you provided along with an estimated cost for this.

10.4 In circumstances we may consider that our services are not appropriate and/or relevant for you, in which case we reserve the right to refuse to offer services

Please read these Terms carefully. By engaging our services, you acknowledge that you have read, understood, and agreed to be bound by these Terms and any applicable policies referenced herein.

If you have any questions or concerns regarding these Terms, please contact us for further clarification and discussion.

Last updated: 11.01.24